



CHESTER UPLAND SCHOOL DISTRICT

Office of Human Resources

232 W. 9th Street
Chester, PA 19013

The Chester Upland School district invites qualified and interested persons to apply for the position of:

Custodian

Chester Upland School District is in a historic period of change. We are uniquely poised to re-focus and transform into a student-focused district where each child is ensured the academic and personal skills to succeed in the college or career of their choice.

The senior leadership team is building a talented and committed team to ensure all students are prepared to graduate Chester Upland schools career and college ready!

a. **Screening Procedures:**

- a. Receipt of a completed application, resume and cover letter.
- b. A minimum of three current written letters of reference from previous or current directors, principal, and supervisors.
- c. Personal interview.

b. **Minimum Requirements:**

- a. High school diploma required
- b. Ability to lift up to 50lbs.
- c. Must possess valid driver's license

c. **General Duties and Responsibilities**

- a) Report to a Custodian Lead who is responsible for the direction of house keeping services in the facility.
- b) Clean and sanitize restrooms/bathrooms using established practices and procedure.
- c) Sweep, mop, or vacuum floors; empty/clean wastebaskets and trash containers; replace light bulbs; refill restroom dispensers.
- d) Assist with the setup of facilities for meetings, classrooms, conferences, events, etc.
- e) Strip, clean, buff and apply floor sealer and floor finish to hard surface floors, vacuum and shampoo carpets.
- f) Use and maintain assigned power equipment and hand tools; buffers, auto scrubbers, extractors, high pressure washers, high speed buffers and vacuums, brooms, mops, and squeegees for the cleaning and general maintenance of floors, walls, carpets, furniture, etc.
- g) Wash walls and equipment; use ladders when required in work assignments.
- h) Lock and unlock assigned buildings: secure building when facilities are not in

The Child We Raise Will Lead the Village...

use checking for unlocked doors and windows, report any unauthorized occupants, turn off lights.

- i) Follow instructions regarding the use of chemicals and supplies. Use as directed.
- j) Perform cleaning and related activities such as removing snow or debris from sidewalks and stairs in areas within sixteen feet of buildings using hand-operated tools or small power equipment.

d. **Position Status:** Per Diem Sub

e. **SALARY:** Per union contract

It is the responsibility of the applicant to provide appropriate documents in support of the application. Interested Candidates may submit information to the Chester Upland School District, 232 W. 9th, Chester PA 19013 or email to employment@chesteruplandsd.org .

Posting Closes: Open until filled