

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**May 28, 2015
6:36P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Building of the Chester Upland School District located at 1720 Melrose Avenue, Chester, Pennsylvania.

Executive Staff Present:

- Mr. Joseph Watkins, Receiver
- Dr. Francis Barnes, Chief Recovery Officer
- Mr. Gregory Shannon, Superintendent
- Dr. Tamara Thomas Smith, Deputy Superintendent
- Ms. Andria Saia, Assistant Superintendent
- Ms. Karen DeShullo, Chief Business Administrator
- Ms. Claudia Averette, Chief of Staff

Solicitor: Leo A. Hackett, Esquire

The Receiver's meeting opened with a call to order by Receiver, Joseph Watkins and the Pledge of Allegiance led by Karen DeShullo, Chief Business Administrator.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

REPORT FROM THE SUPERINTENDENT

Gregory Shannon gave a report on the status of the schools. Have 10 days to graduation on June 12, 2015. Mrs. Brown at Main Street School received the Teacher of the Year award from the Sun Trust Federal Credit Union. Acknowledged Shymira Woods Elliot, our Gates Millenium Scholarship winner. Get on the Bus tour was today, where about 25 individuals toured the district as prospective teachers, set up by Claudia Averette and Alvina Jenkins. There will be a block party at CUSA sponsored by the district to continue to register students, with food, music, games and fun. Full summer programs at STEM and CUSA.

STUDENT RECOGNITION

Edward Nelson, Jr. is an outstanding student, has #1 ranking in the Junior class and is captain of the football team. Participated in the Youth of the Year competition, across state of Pennsylvania, and came in 2nd place.

Edward thanked everyone for the honor.

PRESENTATIONS

Nikki Monroe-Hines gave a PowerPoint presentation on Title I Parent Involvement update.

Title I is a government program that helps low-income children especially in English Language Arts and Mathematics. Its goal is to provide extra support and supplemental services. Ms. Monroe-Hines explained the requirements for Title I funding regarding Parent Involvement. She also outlined the programs and activities that the district and the schools held.

Gloria Covington, Title I parent, who went to the Parent and Family Involvement Conference in October, 2015 spoke about her experience at the conference. She handed out literature explaining what she is doing to help other families in the district.

Ms. Monroe-Hines asked for more parents to get involved in all of the programs.

COMMENDATIONS

None

APPROVAL OF MINUTES OF PREVIOUS MEETINGS OF APRIL 16, 2015

Receiver Watkins approved.

PUBLIC COMMENTS

A. Jean Arnold – Thanked the leadership for a meeting that was held at STEM for Parent University where the featured speakers talked about financing college and navigating the way through that and talked about a lot of opportunities for parent and students. Full of great information and they want to do more of that. She asked if Tony Johnson, President of the School Board, had anything to do with it and Ms. Averette answered yes. Ms. Arnold wanted the record to show that she gave commendation to the School Board President.

Tyra Quail – Member of the School Board – Also wanted to commend the program at STEM for Parent University. Said it was extremely informational and a great help. She attended as a grandparent who has two 16 year olds that she will have to put through college. She said that it was sad that there were only about 25 parents in the room and that we NEED to get the word out about these great programs.

Delores Shelton – Very happy tonight. A great ending to a great school year and thankful that we are still here. Commended Ms. Monroe-Hines on her report for Title I and to see that it is coming back. Also that it was wonderful to see the young man (Edward Nelson, Jr.) here looking so presentable. Also so happy about another Gates Millennium award winner from Chester. Wanted to thank everyone for their hard work in bring Chester back and keeping her strong.

Anthony Johnson – President of the School Board – C-9 and C-10, C-9 first, is that 43 million, Leo, I know that's assessed and they're probably going to appeal that, right?

Leo Hackett – No, that was by agreement

Mr. Johnson – Oh, that was by agreement? Wow.

Mr. Hackett – That was by assessment, but the market value was higher.

Mr. Johnson – So how much you think tax wise we'll get, 5 million, lower than that?

Mr. Hackett – No, it's lower than that. I think somewhere in the 2 million area, isn't it (looking to Karen DeShullo)? Yeah, it is 43 million multiplied by .056 whatever it is.

Mr. Johnson – Well it's something. We are moving, years and years, we fought it, with that KOZ we didn't get a penny until now and C-10, budget, when are we going to vote on taxes since that is the only thing the Board can do and we should be doing it before the final budget, because even though you can overrule if we say yea or nay, but it should have been already voted. But that was one of the things that put us under Receivership, they said we didn't do anything in a timely manner, the year we got on and the year before, and now the state, to me it's no different. Nothing is filed on time. Wants a hard copy of the budget to look over before that vote.

In April, went to a conference in Harrisburg with some of the other Board Members. Local School Boards, about 90 members advocating for the districts in Pennsylvania were there. Sen. Schmucker gave a presentation and Mr. Johnson went last and put on the district's plight in open forum. The other members did not understand our lack of reimbursement for charter school tuition. Sen. Schmucker gave Mr. Johnson his card, but he has not called him because 3 weeks later he put up a bill that he will shut us down if it passes legislation. He was one of the ones we sued. He wanted to quiet Mr. Johnson. Went to another training on May 2nd with a web cast with over 300 board members. They were astonished that our Elected Board was not actually running the district. They thought that the Receivership just meant the receiver was running the business office. Shocked that the district was run by the State all those years.

We have to get this relief in the Governor's budget regarding the reimbursement for the Charter School tuition.

Joseph Watkins – President Johnson was very well received at that meeting in Harrisburg and the Board has been working closely with us to ensure that we get the money we deserve so that we can balance ourselves. We have a meeting upcoming because of the proposal that we've put forth to the Governor which would balance us, taking us out of the structural deficit. We are going to ask for enough money to take care of that deficit.

Mr. Watkins acknowledged Councilwoman Elizabeth Williams to take the floor.

Councilwoman Elizabeth Williams – Was able to take 80 students, senior class, to Washington, Smithsonian Institute and they were so proper, nice and on their best behavior. She will be a sponsor for next year and wanted to thank everyone for giving her that opportunity.

EDUCATION AGENDA

A-1 Approval to adopt and approve Student Hearings

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

Student ID #:	Date of Hearing:
072899	5/7/15
200696	5/7/15
080780	5/7/15
074776	5/15/15

A-2 Homebound Instructions for Students

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID#	School	Effective Date
072951	DCIU	4/28/15
073441	Cyber	5/12/15

A-3 Approval of the Summer Academic Enrichment Program

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the implementation of a summer academic enrichment program to provide supplemental Reading, Math, Science and Arts instruction designed to support and complement CUSD's instructional initiatives, increase student academic achievement, decrease regression due to the summer months, and increase school performance profiles. Programming will operate from June 29, 2015 – July 31, 2015. The MARS Summer Enrichment Program supports grades Pre-Kindergarten through graduating twelfth grade students.

Programming costs will not exceed \$550,000 and include:

- Teaching Staff at \$25/hour
- Teaching Assistants at \$12/hour
- Food Service Staff at \$10/hour
- Security Staff at \$17.85
- Transportation
- Contract for enrichment services with DASH
- Contract for enrichment services with Artist Warehouse
- Contract for enrichment services with Hedgerow
- Contract with WOW Science
- Contract with Chester Education Fund for HS program services
- Contract for professional development with Compass Learning
- Trips: Franklin Institute; Philadelphia Zoo
- Materials and Supplies: Reading, Mathematics, Science & instructional supplies
- Professional Development

Cost: Not to exceed: \$550,000

Payable From: Title I, Title II and Ready To Learn Grant

Executive Sponsor: Malika Savoy-Brooks

A-4 Approval of 7 Instructional Support Teacher Leaders and 5 Student Support Teacher Leaders to provide Consultation Services for designing Curriculum

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District's 7 Instructional Support Teacher Leaders and 5 Student Support Teacher Leaders to provide consultation services focused on designing curriculum aligned to Pennsylvania Core Standards, assist in the creation of the CUSD's Action Plan aligned to the proposed 2015-2018 Recovery Plan. The staff will provide professional services, including collaboration with the Directors of Curriculum & Instructional and Special Education to ensure compliance with the CUSD's 2015-2018 Recovery Plan, Education action steps and due dates.

FUTHER RESOLVED that the Chester Upland School District's 7 Instructional Support Teacher Leaders and 5 Student Support Teacher Leaders will provide no more than 18 days of professional service at \$25 dollars/hour, 5 hours/day, valued at \$27,000, to support the district's curriculum team, inclusive of the instructional leadership team of the district, in the update and refinement of the Literacy and Mathematics curriculum and professional development scripts aligned to the instructional initiatives of the CUSD.

Cost: \$27,000

Payable From: Title I and Title II

Executive Sponsor: Malika Savoy-Brooks

A-5 Approval of payment for Stetser Principal to attend Summer Institute at Ball State University

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for the principal from Stetser Elementary to attend the Summer Institute on Culturally Responsive, Community-Engaged Teacher Education held at Ball State University in Muncie, Indiana, June 3-5, 2015.

Cost: Not to exceed \$2,500
Payable From: Title II
Executive Sponsor: Tamara Thomas Smith

A-6 Approval of payment for Nikki Monroe-Hines and Karen DeShullo to attend PDE Sponsored Summer Leadership Forum in Pittsburgh

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Nikki Monroe-Hines (Federal Programs Liaison) and Karen DeShullo (Business Manager) to attend the PDE sponsored Summer Leadership Forum held in Pittsburgh, PA August 6 - 7, 2015 to gain information regarding new federal programs management guidelines.

Cost: Not to exceed \$4,500
Payable From: Title I
Executive Sponsor: Tamara Thomas Smith

A-7 Approval of payment of stipends for Administrators and Teachers to Participate in Differentiating Instruction Strategies Learning Institute by Harvard University

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the payment of stipends for up to 12 administrators and teachers to participate in the Differentiating Instruction Strategies Learning Institute provided through Harvard University.

Participating Staff:

Main St. - April Brown, Latasha Stewart, Candi Davie

Toby Farms - Tonya Broussard, Davinia Forney, Dominique Perez, Kaitlyn Mahoney, Sharon Mumma, Patricia Wesley

Admin - Nikki Monroe-Hines (ESL Coordinator), Tamara Thomas Smith (C&I Superintendent), Malika Savoy Brooks (C&I Director)

Cost: \$32,500
Payable From: Race to the Top (\$10,000)
Title II (\$17,500)
Title III (\$5,000)
Executive Sponsor: Tamara Thomas Smith

A-8 Approval of payment for Stephen Monastra to attend 2015 Summer PACTA Leadership Conference in State College, PA

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Stephen Monastra to attend the 2015 Summer PACTA Leadership Conference held in State College, PA on July 29th, 30th and 31st, 2015.

Cost: Not to Exceed \$2,000
Payable From: Perkins Grant
Executive Sponsor: Tamara Thomas Smith

A-9 Approval of Consulting Services Agreement with the Devereux Foundation for Student #069760

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with The Devereux Foundation to provide Summer of 2015 Extended School Year special educational services in accordance with the IEP of student #069760 at a per diem rate of \$209.00, for the school days from July 1, 2015 through August 14, 2015.

Executive Sponsor: Andria Saia

A-10 Approval of Consulting Services Agreement with Elwyn Davidson School for Students listed

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with Elwyn Davidson School to supply special educational services in accordance with the IEP for Students listed, who became students in the Chester Upland School District starting as listed below, are hereby approved at a per diem rate of \$274.64, for the days from the start date until the last day of the 2014-2015 school year.

<u>STUDENTS</u>	<u>DATE STARTED</u>
#091629	4/9/15
#076249	4/24/15

Executive Sponsor: Andria Saia

A-11 Approval of Consulting Services Agreement with Elwyn Davidson School for Students listed

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with Elwyn Davidson School to provide Summer of 2015 Extended School Year special educational services in accordance with the IEP of the following students at a per student per diem rate of \$259.13 and \$152.05 per diem per student for 1:1 services, for the school days from July 6, 2015 through July 31, 2015.

STUDENTS

# 063690	#211136	# 067018
# 082774	# 091629	# 081134
# 082775	# 078736	# 065150
# 091226	# 066138	# 076249
# 091412	# 083436	# 065649
# 090760	# 076343	# 210441
# 211563	# 078083	# 210419
# 091354	# 078108	# 064906
# 090071	# 083437	

Executive Sponsor: Andria Saia

A-12 Approval of Consulting Services Agreement with The Pennsylvania School of the Deaf for Students listed

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with The Pennsylvania School for the Deaf to provide Summer of 2015 Extended School Year special educational services in accordance with the IEP of the following students at a per diem rate of \$250.00, per student, for twenty (20) days from July 8, 2015 through August 6, 2015.

STUDENTS

# 081101	#064300	#083103
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Executive Sponsor: Andria Saia

A-13 Approval of Consulting Services Agreement with The Pathway School for Students listed

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with The Pathway School to provide Summer of 2015 Extended School Year special educational services in accordance with the IEP of the following students at a program rate of \$7,200.00, per student for the school days from July 6, 2015 through August 14, 2015.

STUDENTS

#069346

#074825

#066723

FURTHER RESOLVED that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with The Pathway School to provide Summer of 2015 Extended School Year special educational services in accordance with the IEP of the following student at a program rate of \$4,320.00 for three days a week from July 6, 2015 through August 14, 2015.

091374

Executive Sponsor: Andria Saia

A-14 Approval of Consulting Services Agreement with Social Enrichment Center for Students listed

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Consulting Services Agreement with Social Enrichment Center to supply Summer of 2015 Extended School Year special educational services in accordance with the IEP of the following students at a program rate of \$3,825.00, per student for the school days from June 22, 2015 through July 31, 2015.

STUDENTS

067370

#200675

#210682

#072988

#066446

#090206

Executive Sponsor: Andria Saia

A-15 Approval of payment for Tamara Thomas Smith, Tonya Broussard, Alexis Greaves, Thomas Calvecchio, April Brown and Tara Brown to attend the National Institute for Urban School Leaders at Harvard in Massachusetts

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Tamara Thomas Smith, Tonya Broussard, Alexis Greaves, Thomas Calvecchio, April Brown and Tara Brown to attend the National Institute for Urban School Leaders at the Harvard Graduate School of Education in Cambridge, Massachusetts which promotes leadership effectiveness. Costs include hotel (\$289 per room/night), tuition (\$2,895), airfare (not to exceed \$350.00), and per diem for meals and ground transportation reimbursable at district approved rate.

Cost: Not to exceed \$4,000 per person
Payable From: Race to the Top
Executive Sponsor: Tamara Thomas Smith

A-16 Approval for listed staff to participate in Safety Care Training at the DCIU

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following staff positions, School Safety Officer, Climate Officer, Teacher, Instructional Assistant, Personal Care Assistant, to participate in Safety Care Initial 2-day Training to be held on June 25, 2015 and June 26, 2015 from 8:00 a.m. to 3:30 p.m. at the Delaware County Intermediate (DCIU) Unit # 25, 200 Yale Avenue, Morton, PA. DCIU will reserve 12 slots for identified staff members for participation. Registration is \$35.00 per person which will include materials and lunch. Compensation is requested at an hourly rate for the participants as follows:

School Safety Officer	\$17.85/hour
Climate Officer	\$20/hour
Teacher	\$25/hour
Instructional Assistant	\$12/hour
Personal Care Assistant	\$8.17/hour

Cost: Not to Exceed \$5,500
Payable From: School Improvement Grant
Executive Sponsor: Andria Saia

A-17 Approval for staff person to attend 2015 Adolescent Sexual Health Conference in Harrisburg

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for one staff person to attend the 2015 Adolescent Sexual Health Conference being held in Harrisburg, PA as a requirement for the Promoting Adolescent Health Through School-Based HIV/STD/ Teen Pregnancy Prevention grant that the district has been approved to receive. Costs include hotel, travel costs reimbursable at the district approved rate and per diem reimbursable at the district approved rate.

CUSD will be reimbursed by the Promoting Adolescent Health Through School-Based HIV/STD/ Teen Pregnancy Prevention Initiative for all costs incurred.

Cost: Not to Exceed \$1,200

Payable From: General Fund Budget (to be reimbursed by Grant)

Executive Sponsor: Tamara Thomas Smith

A-18 Approval for April Brown to attend the ASCD Conference in Boston

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for April Brown, principal of Main Street Elementary School to attend the ASCD Conference entitled Turning High Poverty Schools into High Performing Schools held in Boston, Mass. May 28-29, 2015.

Cost: Not to Exceed \$3,500

Payable From: Race to the Top

Executive Sponsor: Tamara Thomas Smith

A-19 Approval for Latasha Stewart, Instructional Support Teacher Leader Main Street to attend ASCD Conference in Virginia Beach

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Latasha Stewart, Instruction Support Teacher Leader (ISTL) of Main Street Elementary School, to attend the ASCD Conference entitled Turning High Poverty Schools into High Performing Schools held in Virginia Beach, VA June 2-3, 2015.

Cost: Not to Exceed \$3,500

Payable From: Race to the Top

Executive Sponsor: Tamara Thomas Smith

A-20 Approval for Tara Brown, Assistant Principal STEM to attend Model School Conference in Atlanta

RESOLVED that the Receiver, acting as the Board of School Directors, approves payment for Tara Brown, Assistant Principal of STEM Academy, to attend the Model School Conference in Atlanta, GA June 28-July 1, 2015.

Cost: Not to Exceed \$2,500

Payable From: School Improvement Grant

Executive Sponsor: Tamara Thomas Smith

A-21 Approval for Contract with Pediatric Therapeutic Services for Speech, Occupational and Physical Therapy Services

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the contract for Pediatric Therapeutic Services for Speech, Occupational and Physical Therapy Services at a rate of \$69.00 per hour and Certified Occupational Therapy Assistant Services at a rate of \$51.00 per hour not to exceed Five Hundred Thousand Dollars (\$500,000.00) for students in fulfillment of their IEPs for the period beginning June 1, 2015 and ending June 30, 2016, subject to renewal by the parties.

Cost: Not to Exceed \$500,000

Payable From: General Fund Budget

Executive Sponsor: Andria Saia

EDUCATION AGENDA ITEMS #A-1 THROUGH A-21 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

PERSONNEL AGENDA

B-1 Approval of appointments, reassignments, leaves of absence, returns from leaves of absence, resignations, retirements and terminations

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Burney, Harry	High School Girl's Basketball Coach District	\$3,500	7/1/2015	Replacement 2014-2015 G.F.B.
Johnson, Sherri	PCA Toby Farms	\$65./Daily 10 months	4/20/2015	Replacement 2014-2015 G.F.B.
Thomas, James	Security Officer Chester High	\$17,277 10 months	4/21/2015	Replacement 2014-2015 G.F.B.
Wilson, Brahemn	PCA Main Street	\$65/daily 10 months	4/20/2015	Replacement 2014-2015 G.F.B.
Wilson, Kristopher	Bus Aide Out of District	\$10.99 10 months	4/23/2015	Replacement 2014-2015 G.F.B.

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position/Location</u>	<u>To Locations</u>	<u>Effective Date</u>
Wilson, Kristopher	PCA Toby Farms \$65/daily	PCA Elwyn (Out of Dist) \$80/daily	4/23/2015

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Baptiste, Lorrain	Social Study Teacher Chester High	4/8/2015-5/31/2015 FMLA
Douglas, Stephanie	Custodian Toby Farms	6/8/2015-8/8/2015 FMLA
Fryer, Thomasina	Health/PE Teacher Chester High School	5/4/2015-5/8/2015 FMLA 5/11/2015-5/29/2015 Sick Leave
Legette, Jeffrey	Health/Phys. Ed. Teacher Chester High	2/09/2015–4/24/2015 FMLA 4/27/2015-7/20/2015 Leave of Absence
Nicely, Diane	Elementary Teacher Main Street	3/16/2015 – 05/1/2015 FMLA 5/4/2015-5/4/2016 Sabbatical

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Taylor, Robin	Social Study Teacher Chester High School	4/2/2015
Baptiste, Lorrain	Social Study Teacher Chester High	6/1/2015
Seefeldt, Barbara	Elementary Teacher Toby Farms	3/23/2015

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bogen, Cheryl	Elementary Teacher Main Street	6/30/2015
Chambers, Theodora	Lunch Aide CUSA	6/30/2015
Petrauschke, William	Elementary Teacher Main Street	6/30/2015
Stolley, Barbara	Elementary Teacher CUSA	6/30/2015

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bair, Stephen	Elementary Teacher Toby Farms	4/21/2015
Butler, Tiaira	PCA Toby Farms	4/16/2015
Curry, Kenneth	Security Toby Farms	5/7/2015
Gilbert, James	Bus Driver Transportation	4/7/2015
Gutzman, Roland	Van Driver Transportation	5/5/2015
Maldonado, Irvin	Glazier Maintenance	04/28/2015
Perez, Nancy	Employee Main Street	4/15/2015
Pugh, Michelle	Elementary Teacher CUSA	5/4/2015
Wilson, Booker T.	Bus Driver Transportation	5/22/2015

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Miller, La'Tisha	Teacher Assistant Chester High	3/1/2015
Claro, Pablo	Teacher Assistant Stetser	5/21/2015

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Brooks, Jeffrey	PCA Main Street	4/8/2015
Jones, Roslyn	Art Teacher CUSA	5/28/2015
Newsome, Denise	PCA Stetser	3/4/2015
Showell, Brian	PCA Stetser	2/28/2015
Williams, Alexis	PCA Stetser	3/19/2015
Williams, Laquisha	PCA Main Street	4/24/2015
Womack, Bryonna	PCA Stetser	3/10/2015

FURTHER RESOLVED, that the following correction to assignment be approved on the effective date respectively noted:

<u>Name</u>	<u>Assignment</u>	<u>Corrected Assignment</u>	<u>Effective Date</u>
Edwards, LaVar	Nurse Toby Farms	Nurse CUSA	2/19/2015
Mitchell-Campbell, Ikeya	Nurse CUSA	Nurse Toby Farms	2/19/2015

Executive Sponsor: Alvina Jenkins

B-2 Approval for Tuition Reimbursements for employees listed

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employee listed below to receive tuition reimbursement for the 2014-2015 school year, in the amount of \$5,718.

Name	Number of Credits Submitted	Number of Credits Approved	Requested Amount	Approved Amount
Savoy-Brooks, Malika	6	6	5,718	5,718
Monastra, Stephen	6	6	5,079	5,079

SUPPLEMENTAL PERSONNEL AGENDA

B-1 Approval of appointments, reassignments, leaves of absence, returns from leaves of absence, resignations, retirements and terminations (additional)

RESOLVED, that the following appointments be approved on the effective date respectively noted:

Name	Position/Location	Salary	Effective Date	New Position or Replacement
Schrass, Carl	Assistant Business Admin. Administrative Office	85,000 12 months	6/22/2015	Replacement 2014-2015 G.F.B.

FURTHER RESOLVED, that the following reassignments be approved on the effective date respectively noted:

Name	From	To	Effective Date
DeShullo, Karen	Business Administrator Admin. Bldg. \$140,000/12 mos.	Chief Business Administrator Admin. Bldg. \$140,000/12 mos.	6/1/2015

FURTHER RESOLVED, that the following retirements be approved on the effective date respectively noted:

Name	Position/Location	Effective Date
Jackson, Mary	Bus Aide Transportation	6/30/2015
Bilal, Delois	Bus Driver Transportation	6/30/2015

B-3 Approval for Melinda Mammi to receive stipend for Homebound Student Support Services

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the Homebound Student Support Services Stipend for Melinda Mammi effective July 1, 2015 – June 30, 2016.

Cost: \$5,500
Payable From: Title I
Executive Sponsor: Tamara Thomas Smith

PERSONNEL AGENDA AND SUPPLEMENTAL PERSONNEL AGENDA ITEMS #B-1 THROUGH B-3 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

BUSINESS AGENDA

C-1 Approval of the Treasurer’s Report/Budget Report

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended April 30, 2015 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: George R. Crawford

C-2 General Fund Budget: \$24,804.00. Approval of budget transfers.

RESOLVED, that the budget transfers for the period ended January 31, 2015 of the various accounts totaling for all accounts the grand sum of \$24,804.00 be approved by the Receiver, acting as the Board of School Directors.

Payable from: General Fund
Executive Sponsor: George R. Crawford

General Fund Budget: \$1,241,831.46. Approval of payrolls.

RESOLVED, that the payrolls dated in April, 2015 of the various accounts totaling for all accounts the grand sum of \$1,241,831.46, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$5,889,145.84. Approval of list of payments.

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$5,889,145.84, of which General Fund payments total \$5,709,066.03, and Food Services Fund payments total \$180,079.81, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the May 23, 2015 Minutes.

Payable from: General Fund Budget
Executive Sponsor: George R. Crawford

C-3 Approval of the Revised Policy Manual for the district

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District’s revised Policy Manual.

Executive Sponsor: Gregory Shannon

C-4 Approval of New Trustee, Cynthia Jetter, for Delaware County Community College

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the appointment of a New Trustee to the Board of Trustees of Delaware Community College.

Executive Sponsor: Joseph P. Watkins

C-5 Approval of the Budget for the Delaware County Intermediate Unit for 2015-2016 FY

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the attached Delaware County Intermediate Unit Budget for 2015-16 in the amount of \$8,246,226, including core costs to the district in the amount of \$24,181.49.

Executive Sponsor: Karen DeShullo

C-6 Approval of the Delaware County Area Vocational-Technical budget for school year 2015-2106

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the attached Delaware County Technical Schools Budget for 2015-16 in the amount of \$12,286,905, including costs to the district in the amount of \$243,371.

Executive Sponsor: Karen DeShullo

C-7 Approval of the Special Education Funding and Services Agreement for the Delaware County Intermediate Unit

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the attached Delaware County Special Education Funding and Services Agreement Budget for 2015-2016 in the amount of \$20,090,506, including costs to the district in the amount of \$1,367,275.

Executive Sponsor: Karen DeShullo

C-8 Resolution to accept tax assessment change for Kimberly Clark

RESOLVED, that the Chester Upland School District agrees that the real property located in the City of Chester that is designated as folio number 49-03-00458-00, owned by Kimberly Clark Pennsylvania LLC will be assessed at \$875,000.00 for 2013 and 2014 fiscal years and \$750,000,000 for 2015 and 2016 subject to the terms of the agreement between the parties which is hereby approved.

Executive Sponsor: Karen DeShullo

C-9 Resolution to accept tax assessment change for Chester Downs & Marina (Harrah's)

RESOLVED, that the Chester Upland School District agrees that beginning with fiscal year 2015/2016 the real property located in the City of Chester on Harrah's Boulevard, and designated as folio number 49-03-00457-00, owned by Chester Downs & Marina, LLC shall be assessed by the City Assessor in the amount of \$43,750,000 for real estate tax assessment purposes.

Executive Sponsor: Karen DeShullo

C-10 Approval of the 2015-2016 Chester Upland School District Proposed Final Budget

RESOLVED, that the Receiver adopts the following resolutions that pertain to the approval of the 2015-16 Proposed Final Budget submitted by the District's administration:

WHEREAS, a Proposed Final Budget for the 2015-16 school year has been prepared by the District's administration and submitted to the Receiver for the Chester Upland School District for his consideration; and

WHEREAS, the Receiver has reviewed and fully considered said Proposed Final Budget; and

WHEREAS, although the Public School Code requires that the Receiver approve a Proposed Final Budget before he can adopt a Final Budget, such approval does not limit the consideration of further changes prior to adoption of a Final Budget.

NOW, THEREFORE, pursuant to Section 687 of the Public School Code, the Receiver for the Chester Upland School District, Chester, Delaware County, Pennsylvania, hereby approves and adopts the Proposed Final Budget as follows:

1. The Proposed Final Budget for the 2015-16 school year is in the amount of \$112,611,832 revenues and \$136,954,259 for appropriations on a tentative basis, and includes an up to 3.0 percent increase in local real estate millage rates (up to the Act 1 index).
2. The Proposed Final Budget will be made available for public inspection to all persons who may have an interest therein, at least twenty (20) days prior to final adoption of the said budget by the Receiver.
3. The Final Budget for the 2015-16 school year will be acted upon by June 30, 2015.
4. Public notice of said Final Budget will be given at least ten (10) days before its final adoption.

Executive Sponsor: Karen DeShullo

SUPPLEMENTAL BUSINESS AGENDA

C-11 Approval of Job Descriptions for Business Office

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the following Business Office job descriptions:

- Chief Business Administrator
- Assistant Business Administrator
- Confidential Secretary to the Chief Business Administrator
- Payroll Coordinator
- Accounts Payable Coordinator
- Purchasing Secretary

Executive Sponsor: Karen DeShullo

C-12 Approval of Final Agreement of Sale for William Penn Elementary School to Murphy Management Company, Inc

RESOLVED, that the final Agreement for the Sale for the William Penn Elementary School to Murphy Management Company Inc. including the Stipulation as to the assessed value of the property for real estate tax purposes based on the sale price of \$450,000,00, is hereby adopted and approved.

Executive Sponsor: Karen DeShullo

C-13 Approval of contract for transportation services with Durham School Services, L.P.

RESOLVED, that the contract for transportation services with Durham School Services, L.P. (Durham) beginning July 1, 2015 for a period of three (3) years until June 30, 2018 subject to renewal options at the rates set forth in the proposal from Durham and identified as Exh. "A" to the Agreement is hereby approved. Subject to the approval by the Solicitor.

Executive Sponsor: Claudia Averette

BUSINESS AGENDA AND SUPPLEMENTAL BUSINESS AGENDA ITEMS #C-1THROUGH C-13 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

There being no further business *Receiver, Joseph P. Watkins* adjourned the meeting at 7:16 pm.

CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER

Joseph P. Watkins

Date